

C O N F I D E N T I A L

DD/A REGISTRY

FILE: 30-13-4

DDA 86-1425

18 AUG 1986

MEMORANDUM FOR: Chief, Science and Technology Group,
Office of the Comptroller

25X1 FROM:
Chief, Management Staff, DDA

SUBJECT: Preparation of the FY 1989/1990 Program Call Book

REFERENCE: Compt. 86-1118, dtd 31 July 1986; Same Subject

1. The following suggestions and questions are in response to reference and represent problem areas we faced when preparing a two-year budget:

a. When we prepare CPB-3 forms for the 1989 Base, do we also prepare one for 1990? If not, what basis will be used for computing and reflecting the 1990 Base? The Program Call Book should address this issue.

b. Instructions for computing "then-year dollars" on CPB-1 forms should be revised to take two-year budgeting into consideration. If "then-year dollars" are not used as a major criteria in the budget review process, then abolish this requirement.

c. Based on two-year budget approach, suggest two different inflation schedules be used; one for 1989 and one for 1990.

d. In order to reflect consistency and uniformity for 1989/1990 in preparing narrative portions of CPB-4s (Ongoing Initiatives) and CPB-5s (New Initiatives), suggest the Program Call Book include an example of each completed form.

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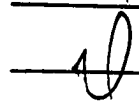
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5 AUG 1986

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REMARKS

#1 - ACTION AS STATED ALONG THE LINES EXDIR
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Central Intelligence Agency
Washington, D.C. 20505

1 August 1986

Executive Director

NOTE FOR: DDA

Bill:

This is no doubt richly deserved. I don't underestimate for a minute the stresses/strains on the people involved. But I'm appalled at the piecemeal approach we take--for whatever reasons--to solving these issues. Somehow I believe it likely that this program will create a further request for yet another narrowly defined benefit...which will then require another fix...which will require more forms and payroll technicians and lawyers and.... Can't we streamline? Can't we provide the required support to our people without building all these narrowly focused benefits?

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